

Blue Copy filed in section "B" herein.

THE T. EATON CO. LIMITED
CANADA

EXECUTIVE OFFICES

TORONTO 2,
June 2nd,
1941.

Lady Eaton,
Eaton Hall,
KING, Ont.

Dear Lady Eaton:

In regard to the matter of the Margaret Eaton School and the disposition to be made of it, this was discussed with you some time ago; and along the lines of that discussion a letter was written to Dr. Cody, a copy of which is enclosed and which is self-explanatory. His reply thereto has been received, a copy of which is enclosed. The proposal is evidently satisfactory to him and to the University, as it is, we believe, also to those concerned in the School itself.

We thought it well to devise some means by which the Margaret Eaton name would be perpetuated in connection with this work, and also that there would be associated with it an interest in Literature and Oral Expression, which was the main feature in the original School. For that reason a Scholarship will be provided for a student in the Second Year and one in the Third Year, each of \$500.00. The Scholarship besides paying the fees, will meet at least part of the other expenses.

In regard to the Margaret Eaton Library, as it would in time deteriorate unless new books were added, the intention is that we provide an annual amount sufficient for this purpose; but nothing has been said about this yet to the School or the University.

We hope that all the foregoing meets with your approval.

Yours very truly,

R. Y. Eaton

*Mr. Ry. 6/6/41.
m. J. D. r.*

June 2nd,
1941.

Lady Eaton,
Eaton Hall,
KING, Ont.

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Yours very truly,

RYE:LS

R

126.1

June 6th, 1941.

✓
First name - "The Margaret Eaton School of Literature and Expression"

Changed on April 29th, 1926 to -

"The Margaret Eaton School"

IT - Info. from Charter in Legal Office.

✓
$$\begin{array}{r} 1829 \\ 340 \\ \hline 1489 \end{array}$$

4070 $\begin{array}{r} 2829 \\ 340 \\ \hline 1000 \end{array}$

$\begin{array}{r} 2829 \\ 340 \\ \hline 1489 \end{array}$

$\begin{array}{r} 2829 \\ 340 \\ \hline \end{array}$
4 wks

750

Mr. J. J. Vaughan

July 14th,
1941.

Re: Margaret Eaton School -
and - University of Toronto.

I spoke to Mr. I. R. Lewis to-day regarding the matters which Mr. R. Y. Eaton had asked him to speak to Miss Somers about. Mr. Lewis informed me as undenoted and said he had advised Mr. R. Y. Eaton.

As to students of the Margaret Eaton School who have completed one year, Miss Somers said that such students as so desired could take the second and third years of the University Course, and if successful would be granted the University Diploma. Miss Somers said Senior Matriculation standing would be required in all cases except where the student was an exceptionally outstanding one, in which cases matriculation requirements may be waived. Mr. Lewis said that Miss Somers was advising Margaret Eaton School students to this effect. Students who have completed the 2-year course of Margaret Eaton School and who have qualified for its diploma would not receive further tuition under University Course. Mr. Lewis learned from Miss Somers that she does not consider there is any necessity for the \$11,000 odd cash surplus to be turned over to the University for purposes of a library until such time as the University provides a building suitable for the purpose. Also, Miss Somers did not think it would be necessary to turn over all the money at once - it could be divided part now and part later.

Mr. Lewis also said he had been speaking to a friend of his, Mr. Wilgress, who has had experience in maintenance of libraries, and he expressed the opinion that about \$150 a year would be about ample for this purpose. It should not require that amount in the earlier years of a new library which would be substantially up to date at time of its purchase.

W. E. Smith

JE:EEP

Mr. J. Elliott,
Dept. SECRETARIAL OFFICE.

EXECUTIVE OFFICES
August 19, 1941.

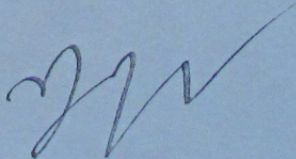
Referring to our discussion on the Library which will bear Mrs. Eaton's name, after looking over the list of the books in the present Library - as submitted by Mr. Adams for Insurance purposes -, it seems to me that there will have to be a much better Library than now exists. This question was left with you to discuss with Mr. Lewis, before the letter to the University is signed.

It also seems to me that in order to be sure that the Library is kept up to a standard worthy of the Eaton name, the Company should have some voice in the matter of the room to be used and the furnishings, as well as the ~~matter of~~ the books.

To accomplish this, the Company could appoint a person who would act on a committee with the Head of the new Department in the University.

In the case of the gift for the Chair of Medicine, Mr. Wily represented Lady Eaton; and similarly, someone could represent the Company with respect to the Library.

JJV-H



September 20th,
1941.

Notes Re Margaret Eaton School

Mr. Erwin has spoken to Miss Layton, 20/9/41, and she informed him that the University of Toronto is paying the wages of those members of the School Staff which are entering the employment of the University - commencing from September 1st, 1941.

Those members of Margaret Eaton School staff who are not entering the employment of the University would have terminated their connection with the School some time back and there should not be any outstanding liability with respect to them.

The figures in connection with the Camp have entered into the School figures in past years - so Mr. Erwin advises. Miss Layton expects to receive the 1941 Camp Statements on September 20th and to have all the Book entries arising therefrom completed within a week.

Miss Layton says that the only wages outstanding and which will be paid - are amounts totalling \$154 to persons employed re Camp. Miss Layton has advised Mr. Erwin that the Camp results for year are expected to about break even.

As the University will be responsible for Fire Insurance on all School owned contents at 415 Yonge Street - and as we have particulars of these and of the amount of insurance carried - think that the policy should be turned over to the University so it will be responsible for insurance in future.

(20/9/41)

Have asked Mr. Erwin the next time he is at 415 Yonge Street to get full particulars of all M.E.S. Books, Records, Invoices, etc. etc. and have all brought down to Store and we can then settle upon what to keep and what to destroy.

On May 1st, 1942, enquire if the St. George House is continuing operations after end of current School year. Any contents there belonging to M. E. School or Eaton Company ?

NOTED TO BRING
UP MAY 1ST.
1942.
E.E.P.

NOTED TO
BRING UP
MAY 1ST
1942

Executive Offices,
September 18th, 1941. Reported to
Directors' Meeting
SEP 23 1941.

Mr. I. W. Ford, -

Now that the control of the Margaret Eaton School has been taken over by the University and that Miss Somers, the Principal, and Miss Jackson, her Assistant, are now on the staff of the University as Assistant Professors, consideration could be given to making a farewell goodwill gift to these ladies as a token of the M.E. School Board's appreciation of their years of good work for the School.

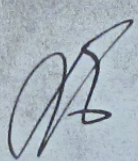
Under their management the School has won the respect of its pupils and of their parents as well as achieving a high standard in the opinion of University authorities, and it has also shown a profit - the accumulation of which has, at the Principal's suggestion, been turned over to the University as a means of forming a Library to commemorate the "Margaret Eaton" name.

Miss Somers' salary has been \$2575; Miss Jackson's \$1850. These are not high compared with what is being paid in Public Schools and these women evidently refrained from paying themselves a higher salary although the School was showing a certain amount of profit since 1934. By way of recognition we could send them a letter of congratulation and enclose a cheque as a token of appreciation of the years of good service which they rendered the School. These cheques might be, say, \$1,000 and \$500, respectively.

There is also mention made of a Miss Naylor who has been appointed an Associate, but as she joined the staff of the M.E. School only two years ago, there is not as much reason for recognizing her in this way.

There is, however, Miss Layton who has been Secretary for the School fifteen years, and continues as Secretary of it in the University. It would be fitting that she should have recognition to the same amount as Miss Jackson.

In reference to the above mentioned Library, in order to ensure its perpetuation, we had in mind to donate an annual sum towards additions and replacements. It would probably be more satisfactory to donate a lump sum of \$5,000.00, the interest on which would be used for the above purpose.



September 22nd,
1941.

Mr. J. J. Vaughan:

Re: Margaret Eaton School

You mentioned a point about which I now wish to report to you, and to find out what you think should be done. I have discussed the matter with Mr. Turner and Mr. McMullen.

As you know, the School Balance Sheet shows an asset of \$11,000 odd cash in Bank. This amount is subject to some, but not great variation when the figures to this date have been brought in.

This amount of \$11,000 odd is the Cash Surplus mentioned in Mr. R. Y. Eaton's letter to President Cody and which is to be paid out for purposes of a Library. Dr. Cody mentioned "about \$10,000" in his acknowledgment so that is probably about all that is expected.

As you also know, the School Balance Sheet also shows a Liability of \$19,000 odd to T. Eaton Co. There is no corresponding or any amount outstanding in Books of T. Eaton Co., as all amounts disbursed by T. Eaton Co. in connection with School were written out of T. Eaton Co. Books some years back.

It may (or may not) be that the Debt to T. Eaton Co. has been outlawed by reason of lapse of time. This could be looked into if desired - but in either case no claim will be made by T. Eaton Co. as it was never intended to do so.

The School has a few other assets in way of Furniture and Furnishings which the University has been granted the use of.

It has been suggested: -

1. That a memo. be drawn up and signed by T. Eaton Co. which would have the effect of waiving any claim to receive all or any part of the \$11,000 odd and that no claim would be made against School Directors on ground that School Debts should have been paid off rather than the money turned over to University.
2. That the Shareholders of School should consent to the money being paid over to University.

The shares of the School stand as follows:

Margaret W. Eaton Estate (Exors: JSB, RYE, JJV)	193
Mr. Vaughan in trust for Estate (Shares of McGee, Bowles & Roberts)	3
R. Y. Eaton	1
Mrs. Burnside	1
Lady Eaton	1
J. J. Vaughan (also in trust for M. W. E. Estate)	1

TOTAL

200

- continued -

34.1

Mr. J. J. Vaughan - continued

According to latest return filed with the Ontario
Government the Officers of School are:

Mrs. J. S. Burnside
Lady Eaton
R. Y. Eaton
J. J. Vaughan (Secretary)

J. Burnside

JE:EEP



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